



## VB (High School) Cast Parent & Volunteer Responsibilities

Thank you for your support of the Saline Varsity Blues. In order to put on these fantastic shows, it takes an army of volunteers. We are fortunate to have so many talented young performers and their equally talented parents that can help put on spectacular shows.

We are asking that each family (adults) volunteer at least two hours of time (not including STRIKE) to support these young people, other parents, and our organization.

Consider the amount of time it takes your child to learn, practice, and perfect their own performance skills. Two hours of volunteer time is equal to one rehearsal! We certainly appreciate you taking the time to help support and/or supervise our Varsity Blues members.

Below is a list of volunteer responsibilities for you to choose from to lend your support. Please take a minute to complete the attached Volunteer Confirmation Form.

Thank you!

*- Saline Varsity Blues Board of Directors*

### **Description of Volunteer Responsibilities**

#### **Costumes:**

The needs of our costumes depend on the season/theme and time of year. Summer shows often have more demands for costume volunteers. Duties include gathering items (craft stores and such), sewing items or whole garments, measuring cast members for costume fittings, and organizing costumes during dress rehearsals for ease of use.

#### **Set Design and Construction:**

Parents who volunteer for set design and construction usually have experience with creating designs, painting, building, and transporting large set pieces to and from our storage unit. Large vehicles and muscles are a plus!

#### **Front of House:**

Front of House responsibilities include decorating the auditorium & lobby, selling tickets, concessions, flowers, 50/50 raffle tickets, DVDs/CDs, passing out programs, collecting tickets, and ushering.

**Fundraisers:**

Fundraising is essential to the success of our members and organization. While each fundraiser may be different, we generally need help with event setup, event cleanup, coordination, concessions, and sometimes just plain running around town. Volunteer sign-up sheets will also be sent around with descriptions pertaining to the specific event.

**Cast Party Hosts:**

The VB Cast Parties are held after our shows as follows: *Holiday show: Saturday night. Summer shows: Friday and Saturday nights.* These parties are for the high-school cast only. Volunteer to host one of these parties and VB will reimburse you for food, drinks, and paper products. These parties are a fun celebration of our performers' hard work and success!

**Fun Nights:**

*SUMMER SHOW:* There are three scheduled Fun Nights (after rehearsal events): the Pizza Party, the Ice Cream Social, and Treat Night. We need volunteers to set-up, serve food/drink, and clean up. There is also a need for volunteers who would be willing to donate supplies and treats or pick up pizzas and beverages. These nights are great fun for the cast, crew, and families to get together after a long day of rehearsal!

**Advertising:**

Promoting our shows is important to our success! Help us spread the word for our upcoming performances. Advertising volunteers are needed to distribute flyers, handbills, posters, and sandwich boards. We can always use help with securing business advertisements for our summer show programs.

**Photographer:**

Professional or hobbyist. Film or digital. We need photos, photos, and more photos! There are so many opportunities to take pictures of our fabulous cast members and we hope you can help us capture these special moments.



**VB (High School) Cast  
Holiday Show Volunteer Confirmation Form**

We have read the Saline Varsity Blues *Parent & Volunteer Responsibilities* and agree to participate as a contributing member of this organization.

Parent Name: \_\_\_\_\_

Parent Phone: \_\_\_\_\_ Parent Email: \_\_\_\_\_

Cast Member Name(s): \_\_\_\_\_

Gender: \_\_\_\_\_ Grade: \_\_\_\_\_

*Please select one or more of the following volunteer duties:*

**COSTUMES:**    Sewing    Costume Check In

Other Costume Skill(s): \_\_\_\_\_

**SET CONSTRUCTION:**    Design    Painting    Building    Transporting    Props

Other Construction Skill(s): \_\_\_\_\_

**FRONT OF HOUSE:**    Tickets    Concessions    Flowers    DVDs    Usher

Other House Skill(s): \_\_\_\_\_

**FUNDRAISERS:**    Yes! Send specific duties per event.

**CAST PARTY HOST:**    HOLIDAY: Saturday Night

**FUN NIGHT:**    Treat Night

**ADVERTISING:**    Post Flyers    Secure Advertising

Other Advertising Skill(s): \_\_\_\_\_

**PHOTOGRAPHER:**    Yes! Send the dates and times of the events.